



THEME: **DAY 2: PREPARING FOR STUDENT-LED CONFERENCES**

OBJECTIVE:

- Review the Student-led Conference.
- Review conference logistics and evaluation.
- Help students continue planning for their conferences

ESSENTIAL QUESTIONS:

- Who am I?
- How can I present myself clearly?

DUE THIS SESSION:

- Those not signed up for an SLC need to do so
- Completed/updated Four-Year Plan
- Semester 1 Grade Print

CLASSROOM ACTIVITIES:

Tasks	Expanded Activity Information	Materials
<input type="checkbox"/> Portfolio <input checked="" type="checkbox"/> <i>5 minutes</i>	<ul style="list-style-type: none"> • Portfolio Check: Completed/Updated Four-Year Plan, • Semester 1 Grade Printout 	
<input type="checkbox"/> Activity #1 Complete 6a: <i>5 minutes</i>	<ul style="list-style-type: none"> • If students need more time for the Credit Requirement Checklist on their 4-year plan, allow them to finish it. 	4-Year Plan Page 5
<input type="checkbox"/> Activity #2 Review SLC Handout <i>8 minutes</i>	<ul style="list-style-type: none"> -Review conference logistics and evaluation. Review when and where conferences will be held. Using their Planning a Student-led Conference Handouts, review pages 2-3 of the Planning a Student-led Conference Handout. -Discuss how students should organize their SLC and each of the areas on which students will be evaluated. Ask if any of your students have any questions about how they will be evaluated. -Review best works requirements from lesson 4. Remind students that they must have two best works for their conference 	5b: Planning a Student-Led Conference p.2-3 - Eval Rubric 5c: Best Works
<input type="checkbox"/> Activity #3 <i>2 minutes</i>	<ul style="list-style-type: none"> Confirm that each student has a conference time. Unscheduled Students need to bring back a date and time to the next class. 	Master App't Sheet
<input type="checkbox"/> Activity #4 CORRECT preparation of SLC post cards. <i>10 minutes</i>	<p>**Have students fill out the reminder postcard to be mailed in March to the person(s) they have invited to the SLC. Show students the sample on the back (or use your own sample). The curriculum on the Cat Quest Day 7 website also has a post card that you can fill in as you address each line.</p> <p>When student turns in P.C., review with each student that their appointment is correct AND that their P.C. is <u>CORRECTLY</u> addressed, has a return address and your contact info. <i>(Many of them don't know how to do this.)</i></p> <p>Recheck all the postcards and send them to the main office. They will be checked over and those that need help will be returned to you for correcting on the next Cat Quest day.</p>	SLC Postcards
<input type="checkbox"/> Activity #5 <i>5 minutes</i>	<ul style="list-style-type: none"> Continue to prepare draft outlines for their conferences (on page 4 of Planning a Student-led Conference Handout) 	5b:- Planning a SLC p.4
<input type="checkbox"/> DUE NEXT SESSION:	<ul style="list-style-type: none"> • Bring in documents needed for their SLC. Best works, Grade Printouts, Completed 4-year plan, etc. • Correctly complete SLC Postcard <p>March 25-26: Student-Led Conferences</p>	

SAMPLE Back: Use your own Information!

<p>School: <u>Eastmont High School</u></p> <p><u>955 NE 3rd Street</u></p> <p><u>E. Wenatchee, WA 98802</u></p>	<p>NON-PROFIT ORG. U. S. POSTAGE PAID PERMIT NO. 294 WENATCHEE, WA 98801</p>
<p>TO: (Or Current Resident)</p> <p><u>Mr. & Mrs. Hart</u></p> <hr/> <p><u>1234 Main Street SW</u></p> <hr/> <p><u>E. Wenatchee, WA 98802</u></p> <hr/>	

EXAMPLE Front: Use your own Information!

<p>I'm sending you this card to remind you of the date and time for our Student Led Conference.</p>	<p>Date: <u>March 26th</u></p>
<p><u>Gracie Hart</u></p>	<p>Time: <u>10:30 A.M.</u></p>
<p><small>Student's name</small></p>	<p>Classroom Number: <u>402</u></p>
<p>Your Student Led Conference is coming up soon!</p>	<p><i>Please ENTER through the Main Entrance.</i> To cancel your appointment please contact my Advisor:</p>
	<p><u>Mr. Clark Kent</u></p>
	<p>at <u>888-6665</u></p>
	<p>Or email: <u>Kentc@eastmont206.org</u></p>

Escuela: _____

NON-PROFIT ORG.
U. S. POSTAGE
PAID
PERMIT NO. 294
WENATCHEE, WA 98801

TO: (Or Current Resident)

I'm sending you this card to remind you of the date and time for our Student Led Conference.

Date: _____

Time: _____

Classroom Number: _____

Student's name

Reminder

Your Student Led Conference is coming up soon!

Please **ENTER** through the Main Entrance.

To cancel your appointment please contact my Advisor:

at _____

Or email: _____