

**Cascade Student Care Program Billing Policies
2007-2008**

Registration fee: a registration fee is \$25 per student must be paid at the time of registration.

Hourly rates for grades 1-5: The hourly rate is \$2.50 per hour for the first child from each family and \$2.00 per hour for each additional child.

Rates for kindergarten students: Two options are available. The first option is to enter into a contract guaranteeing a specific number of days per week at the rate of \$2.50 per hour. You will be billed for **four** hours on those days regardless of whether or not your child attends.

The second option is to use the program on a drop-in basis. The rate for a drop-in is \$3.50 per hour. **To use the program on a drop-in basis, we must receive a written schedule at least one week prior to the time your child will be attending. If we are not given advance notice that your child will be attending and we reach our capacity, we will not be able to provide care for your child.**

How the hours are calculated: There is a one-hour minimum for the morning and a one-hour minimum for the afternoon session. After that, minutes are rounded to the nearest half hour.

Extracurricular activities: If your student arrives late due to an after school activity such as Run Club, Workout Room, etc.—you will be charged from the time school is dismissed until the time of pick-up. The exception is a paid activity or an activity where the student is taken off school property. There is no charge for students who attends an activity, but are picked up before they come to student care.

Late pick-up: There is a fee of \$1.00 per minute per child after 6:00 PM.

Breakfast: Breakfasts are optional. We serve breakfast around 7:45 each morning. The cost is \$1.00 and it is added to your monthly bill. There is also the option of purchasing a breakfast from Food Service. If your child chooses to buy breakfast from Food Service, it must be paid for at the time of purchase.

Bill schedule: Statements are prepared on a monthly basis and are available by the 5th of the following month. They are due by the 20th. If the 20th falls on a weekend, the payments are due the following Monday.

Statements are placed next to the sign-out book. If they haven't been picked up after five days, they are mailed.

Late payments: We will not provide service to anyone who is not current with their account and a \$5.00 rebilling fee will be added each month until the account is not paid.

Sixty days after the original due date, the account will be turned over to the Armada Corporation for collection and service is permanently suspended.

Returned checks: If a check is returned to us for any reason, a fee of \$25 is assessed. The original amount of the check plus the \$25 fee must be paid to the district office at 460 NE 9th St. before service can be continued.

If more than one check is returned during the school year, service will be provided on a cash basis only.